

Library Roof Replacement
for Marion Public Library
INVITATION FOR BIDS

Sealed bids for **LIBRARY ROOF REPLACEMENT for Marion Public Library**, as described in the Project Manual, will be received at the Marion Public Library up to 11:00 am local time on Wednesday, September 12, 2018 at which time they will be opened and publicly read aloud.

The contract will be awarded to the provider of the lowest responsible and responsive bid; however, price will not be the sole basis upon which a selection is made. Failure to provide all information requested, or supplying information contrary to the specifications, may result in disqualification. Marion Public Library reserves the right to clarify information or request additional information.

The work required for execution of the complete contract will be let under one (1) General Contract. Work will begin no sooner than September 19, 2018.

A Project Manual must be obtained directly from the Library. Project Manuals received from any other source are invalid. Bids submitted by bidders without having requested or received a Project Manual from the Library shall be disqualified. Project Manuals may be viewed or requested Monday through Friday 9:00 am — 4:00 pm from the Marion Public Library (Administrative Office), 600 South Washington Street, Marion, Indiana 46953 by those qualified and who will make a bid. No deposit for the Project Manual will be required. Requests for digital copies of the Project Manual may be sent by email to Roger Marx, Head of Properties.

A mandatory pre-bid conference will be held on Thursday, September 6 (rain date Sept. 7), 2018 at 10:00 am at the job site. Prior to submission of a bid, contractors unable to attend pre-bid conference shall contact Roger Marx, Head of Properties, to schedule an inspection to observe actual conditions and verify all dimensions. Previous pre-bid meeting attendees are not required to attend this pre-bid conference.

A Financial Responsibility bond or certified check shall be filed with each bid in an amount equal to 10% of the total contract price. The bond/certified check shall be made payable to: Marion Public Library. All bonds/checks of unsuccessful bidders shall be returned upon selection of successful bidder. Bonds/checks of successful bidders shall be held until completion of project and approval of final payment is made, or until delivery of a performance bond (if required).

No bid may be withdrawn after the scheduled closing time for receipt of bids for a period of sixty (60) calendar days after date of bid opening. Bids received after the time and date above will not be considered.

The Owner reserves the right to reject any and all bids and to waive informalities or irregularities of the bidding.

Questions and/or comments should be directed to:
Marion Public Library, 600 S Washington Street, Marion, Indiana 46953
ATTENTION: Roger D. Marx, Head of Properties
rmarx@marionlibin.us
765-668-2900 x1144 or 765-668-2911 (FAX)
TNH 8/29, 9/5